

BOARD OF DIRECTORS
RECRUITMENT AND NOMINATION PROCESS

Community Futures 16/37 is a registered corporation governed by all regulations and by-laws pertaining to corporation. The Corporation is managed by a General Manager under the direction of a corporate board of directors.

The Board will seek a balanced directorship which reflects or includes:

- Industry groupings including forestry, fishing, tourism, education, construction, manufacturing, transportation, government, health, arts, non-profit societies, First nation, gender-balance, age balance, representatives of people with disabilities, and legal and accounting expertise.
- An interest in economic development
- A background that reflects the Corporation's strategic plan.

The Board of Directors of the Community Futures 16-37 is comprised of up to fourteen (14) residents from the 16-37 Regions. Directors will be:

- (a) at least eighteen (18) years of age
- (b) possess a good knowledge of the economic, business and social components of the community they will represent.
- (c) The Board of Directors will reflect the demographic of the 16-37 region, where possible, to represent a diversity of ages, sexes, industries, nations, and community interests.
- (d) The Directors will be prepared to commit time and energy in guiding the activities and managing the affairs of Community Futures 16-37.
- (e) The majority of the Board will make themselves available, whenever possible, for meetings.

Process of Recruiting Directors

Any one or more of the following processes may be used for recruitment of director:

In House Selection Candidates for Director from any geographic area will be recruited and recommended by the incumbent director(s).

In the event an incumbent director does not recruit a replacement, candidates may be recruited by other members of the Board.

The Executive of the Board will be responsible for screening applications and making further recommendations to the Board.

Upon approval of the Board the candidate will be invited to join the Board as a Director.

Advertisement In the event, the Board is unable to recruit a new director from within, the position must be advertised to the community and the Executive of the Board will be responsible for screening applications and making further recommendations to the Board.

Expression of
Interest

Community Futures 16/37 welcomes individuals to apply to become Directors who have an interest in business and community development.

Individuals can make application to Community Futures 16/37 by submitting a letter of introduction (outlining relevant skills and experiences) to:

Attention to the Board of Directors

Community Futures 16/37

101 – 4734 Lazelle Avenue

Terrace BC V8G 1T2

Once a director has been selected, they will be notified by telephone and invited to the next Board of Director meeting. At the meeting there will be a motion approving the appointment of the individual. The individual will be given the complete orientation package which include but not limited to:

- Policy and procedure Manual outlining the roles and responsibilities as a Board Director
- Director Orientation Booklet
- Oath of Confidentiality form to be signed
- Conflict of Interest guidelines
- Travel insurance – Notice of Beneficiary
- Board Development Binder
- Privacy and Freedom of Information Brochure
- Volunteer Governance Guide